

Pastoral Council Meeting Minutes  
Monday, February 4, 2008  
Taken by Sheryl Gardon

Attendance: Father Bill; Magdalena Harrach; Neil Schiffhauer; James Cavanaugh; Betty Hoover; Harold Wolfe; Tammy Sandoval; Sheryl Gardon

Meeting began at 8:10 am, chaired by Neil Schiffhauer.

1. Opening Prayer led by Father Bill
2. No changes made to the November meeting minutes
3. Council Charter Update
  - The Council Charter will be placed on SHJ Website
  - “Contributing” members are *not* voting members
  - An XCEL spreadsheet will be established to track membership terms.
  - The chairperson must insure that the Council adheres to it’s governing charter. This will be added to the Chairperson’s duties ~ therefore, Article 3, Section E-1 needs to be modified to reflect the addition of this duty.
  - Article 4, Section A-2 the meeting time will be changed to 8:00am to 10:00am
  - Article 5, Section A-2 will be defined further and will read “after 3 non-communicated absences member will be removed from the council.”
  - The Charter was approved with the exception of the above changes.
4. TAG/SWAT Teams – James Cavanaugh (in lieu of Registration/Stewardship drive status)
  - The 3 Commissions (TAG/RAG/SWAT) were created to assist Father Bill with both long and short term challenges facing the parish
  - The TAG has met 4 times and is currently focused on the short term issues of the parish
  - The financial picture is better than it was a few months ago
  - The renewed registration drive has brought in 830 registered members (however, if the person has contributed to the parish but not filled out a form, they were added to the data base as well, so the number is more like 890)
  - The most recent issue looked at was the structural organization of the parish and modifying staff deployment (eg. Michelle Anderson)
  - Currently the TAG has 5 members and has been meeting approximately 2 times a month; but will meet when necessary.
  - The teams are temporary and will back off once the parish is on “solid ground”
  - The work that the TAG is doing is really what the Parish Council should be doing.
  - RAG should be helping the finance committee.
5. Parish Administration Update – none

6. Finance Update – Harold Wolfe
  - Things look better with a slight uphill swing on giving.
  - Credit cards are set up and 28 families are taking advantage of contributing via credit card; tuition will be able to be paid via credit card this fall.
  - Membership of the Hispanic Community is difficult to capture - people move and have phone number changes.
  - There is a “Welcome Table” in the back of the church with the forms for registration and financial support.
  - Year end statements will be sent to those who have contributed more than \$100.00.
7. School Update – Sheryl Gardon
  - Catholic Schools Week was a success with many activities throughout the week, including hosting the 4<sup>th</sup> Grade Mass.
  - Taste of SHJ will be held on Friday ~ it will be a fish fry held in the school cafeteria after the Stations.
8. Mayfair Update – Tammy Sandoval
  - This is a Parish and School event.
  - The first “save the date” will go into the bulletin.
  - There will be a raffle for a brand new Acadia; 500 tickets will be sold at \$100.00/each; we need to pay the “cost” of the car and anything over we will keep; the first raffle tickets will be sold on March 1<sup>st</sup>.
9. Ministry Updates – Magdalena Harrach
  - There is a new statue of Our Lady of Guadalupe in the church that was donated and a statue of Juan Diego has been ordered
10. Marketing Committee Update – none
11. Other – Next meeting will be March 17<sup>th</sup> and will be a combined February/March meeting
12. Closing Prayer – Father Bill

Meeting adjourned at 9:20 am.