

Pastoral Council Meeting Minutes  
Monday, November 26, 2007  
Taken by Cindy Gibbs

**Attendance:** Tammy Sandoval, Michelle Anderson, Cindy Gibbs, Deborah Ardila, Mark Evevard, Harold Wolfe, Sheryl Gardon Father Bill

Meeting began at 8:15am, chaired by Tammy Sandoval in Neil Schiffhauer's absence.

1. Opening Prayer: led by Mark
2. Approval of October Meeting Minutes
3. Vote on Council Charter update – delayed at this time
4. Registration/Stewardship Drive Status – Michelle
  - Michelle is going to serve in parish administration with the title of Pastoral Associate. She will do her current job and this job for now
  - Plan for Parish Revitalization and Sustainability Project; (include power point on website notes)
  - Establishment of a Trusted Advisory Group for Father Bill; made up of 8 parishioners; to help keep everyone on track
  - Establishment of Financial SWAT Teams (S- Service, W-Worship, A- and, T-Truth teams) consisting of 3 to 4 members; this is a temporary group that will meet for 90 days; teams to maximize corporate matching, giving by singles, giving by Hispanic community, giving from weekly offering, giving by young married couples, giving through wills, etc.
  - Comprehensive Communication Plan – imparts information to everyone; communication is two way, messages are constant and consistent
  - Small Church Communities – provide guidance, resources and establish guidelines; our way of engaging the parish at large
  - On Boarding Program – to engage new parishioners immediately upon registration, assign a sponsor, create welcome kit, solicit electronic financial commitment and commitment to volunteer
  - **We need volunteers to help with data entry of new registration cards**
  - **Need volunteers for Rag teams – temporary commitment of 90 days, but it's time intensive**
  - **Need volunteers for Communications Group**

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5. Building Committee Update – Father Bill

- we have a \$60 K grant to fix the ceiling in the cafeteria; request to have structural engineer look at it to make sure there won't be a conflict with the gym floors
- A parish family is donating new chairs for the sanctuary
- Four stones have come off the reredos, the manufacturer is going to come up to look at it; they thought it was from the heat of the lights, but that has been ruled out.

6. Finance Update – Harold Wolfe

- Money is really tight right now; we're going to have to take out of savings; we're \$15,000 to \$20,000 short on payroll and on other bills as well; this is four months early for us; it usually hits in the spring

7. School Update – Cheryl

- Stone sign is in the works and will be up soon
- Monthly meetings are taking place for Mayfair
- **We need to take a photo of the car that's going to be auctioned off at Mayfair and put it in the bulletin; also have the car parked in front of parish; maybe also add to website**

8. Ministry Updates - Mark

- Monday, April 28<sup>th</sup> – date of confirmation
- 5 kids going to World Youth Day in Australia; they're going to offer babysitting during the Christmas program

9. Marketing Committee – no one present from committee; committee hasn't met yet this year

10. Other – Deborah Ardilla's feedback on the Lifetouch photography; request to use photographer and other resources from our parish; photos were expensive and presentation was misleading

**We should also have all council members sign the new charter that was drawn up.**

Next meeting will be Monday, January 28, 2008

11. Closing Prayer led by Father Bill

Meeting adjourned at 9:15am